







Note: Make sure you have the two other important checklists: Part A: Hardware Checklist and Part C: Learning Platforms Checklist

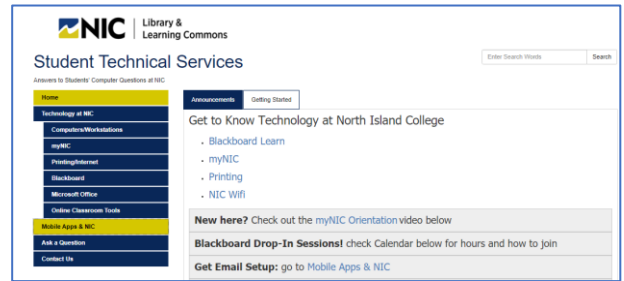
We recommend the following software and applications for learning success at North Island College. It is advised you download and install the following software and apps before you begin your studies. Check off the boxes when you have them installed and functional.

	Description	✓
1	<p>Web Browsers</p>  <ul style="list-style-type: none"> Recommend for PC: Chrome or Firefox Recommended for Mac: Chrome, Safari or Firefox 	<input type="checkbox"/>
2	<p>Microsoft Office 365 Software Suite</p>  <ul style="list-style-type: none"> Including Microsoft Word, Excel, PowerPoint etc. (for assignments, homework, projects) Free download for NIC students from: https://library.nic.bc.ca/studenttech/office 	<input type="checkbox"/>
3	<p>Scanning Documents App</p> <ul style="list-style-type: none"> Microsoft Lens – Free PDF Scanner App (Android iOS Apple) - More Info on Use Other Options: Adobe Scan – PDF and JPG (Android iOS Apple), CamScanner – PDF (iOS Apple, Android), Scanner Pro – PDF (iOS Apple), Genius Scan – JPG and PDF (Android) 	<input type="checkbox"/>
4	<p>Adobe Acrobat DC Software</p>  <ul style="list-style-type: none"> Save scanned files to PDF, stitch many images into one file Free download and use for NIC students: https://library.nic.bc.ca/studenttech/OnlineClassTools 	<input type="checkbox"/>
5	<p>BlueJeans App</p>  <ul style="list-style-type: none"> For computer or laptop (for optimal engagement experiences on BlueJeans video conferencing software) Free download from: https://www.bluejeans.com/downloads 	<input type="checkbox"/>
6	<p>Blackboard App</p>  <ul style="list-style-type: none"> For mobile devices (for checking due dates, grades, and messages) Free download from: https://library.nic.bc.ca/studenttech/Apps (see tab at top of page) 	<input type="checkbox"/>
7	<p>NIC App</p>  <ul style="list-style-type: none"> For mobile devices (for staying connect with course schedules, pay tuition, course grades, registration etc.) Free download from: https://library.nic.bc.ca/studenttech/Apps (see tab at top of page) 	<input type="checkbox"/>
8	<p>Other Software</p> <p>Your instructor may suggest other subscriptions, software downloads or purchases of software required for your course. See course outline or ask instructor.</p>	<input type="checkbox"/>

Student Technical Services: Access Testing

We recommend you can access and view these pages related to NIC's Student Technical Services team.

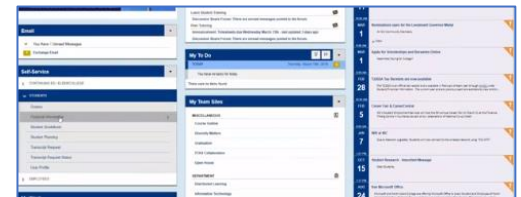
These are the key support pages and resources will want to have ready when you have a technology question!



Component	Description	✓
Locate Home Page	<ul style="list-style-type: none"> ▪ https://library.nic.bc.ca/studenttech/home ▪ This is the home page that includes a calendar of Blackboard Drop-In Sessions for asking questions, learning new features and functions, and gaining more comfort with the learning platform! 	<input type="checkbox"/>
Locate Ask A Question Page	<ul style="list-style-type: none"> ▪ https://library.nic.bc.ca/studenttech/question ▪ This is the page where you can ask questions! 	<input type="checkbox"/>
Locate Microsoft Office 365 Download Page	<ul style="list-style-type: none"> ▪ https://library.nic.bc.ca/studenttech/office ▪ This is the page you can download free Office 365 software! 	<input type="checkbox"/>

MyNIC: Student Portal Testing

We recommend you test that you can log in, navigate, and undertake key activities in MyNIC student portal.

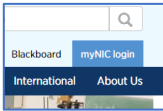
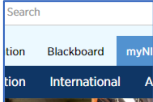


Component	Description	✓
Locate link	<ul style="list-style-type: none"> ▪ https://www.nic.bc.ca/life-at-nic/mynic/ Direct Login OR ▪ NIC Home Page- Top Right Corner 	<input type="checkbox"/>
Can successfully log in	<p>Can successfully log in with your NIC credentials</p> <ul style="list-style-type: none"> ▪ https://library.nic.bc.ca/studenttech/myNIC See Login Info 	<input type="checkbox"/>
Can find links for Blackboard Learn courses	<ul style="list-style-type: none"> ▪ Can successfully see your Blackboard Learn courses and can click on links to directly access 	<input type="checkbox"/>
Can access webmail	<ul style="list-style-type: none"> ▪ Can successfully find and access your email within MyNIC 	<input type="checkbox"/>
Can use MyNIC to see my financial information	<ul style="list-style-type: none"> ▪ Can find your financial information including receipts, charges on account and tax information 	<input type="checkbox"/>
Can find key dates	<ul style="list-style-type: none"> ▪ Can find key dates and important details about deadlines and due dates for being a student at NIC 	<input type="checkbox"/>
Can change mailing address	<ul style="list-style-type: none"> ▪ Can locate the area in MyNIC where you can change your mailing address 	<input type="checkbox"/>

Important NIC Bookmarks



We recommend the following bookmarks for easy access to North Island College Learning tools and sites. Check off the boxes when you have created the bookmark.

	Description	✓
1	North Island College Website <ul style="list-style-type: none"> ▪ https://www.nic.bc.ca/ 	<input type="checkbox"/>
2	Life at NIC <ul style="list-style-type: none"> ▪ https://www.nic.bc.ca/life-at-nic/ - Home Page ▪ https://www.nic.bc.ca/life-at-nic/nic-news/news/ - News 	<input type="checkbox"/>
3	NIC Student Technical Services Website – supporting students with technology questions <ul style="list-style-type: none"> ▪ https://library.nic.bc.ca/studenttech/home - Home Page ▪ https://library.nic.bc.ca/studenttech/question - Ask a Question 	<input type="checkbox"/>
4	NIC Library and Learning Commons <ul style="list-style-type: none"> ▪ https://www.nic.bc.ca/life-at-nic/library-learning-commons/ - Home Page ▪ https://library.nic.bc.ca/home - Library Home 	<input type="checkbox"/>
5	NIC Student Services <ul style="list-style-type: none"> ▪ https://www.nic.bc.ca/student-services/ - Home Page ▪ https://www.nic.bc.ca/student-services/key-dates/ - Key Dates ▪ https://www.nic.bc.ca/student-services/registration/ - Registration 	<input type="checkbox"/>
6	MyNIC – self-service student portal to all NIC services <ul style="list-style-type: none"> ▪ Direct Login https://www.nic.bc.ca/life-at-nic/mynic/ ▪ NIC Website Home Page- Top Right Corner https://www.nic.bc.ca/ 	 <input type="checkbox"/>
7	NIC Blackboard Learn – course learning management system <ul style="list-style-type: none"> ▪ Within <u>MyNIC student portal</u> ▪ Direct Login Page https://learn.nic.bc.ca/ ▪ NIC Home Page – Top Right Corner https://www.nic.bc.ca/ 	 <input type="checkbox"/>
8	NIC MediaSpace (Kaltura) – video creation, storage, and streaming platform <ul style="list-style-type: none"> ▪ https://video.nic.bc.ca/ 	<input type="checkbox"/>
9	Career Central – NIC Employment Services <ul style="list-style-type: none"> ▪ https://careercentral.nic.bc.ca/home.htm 	<input type="checkbox"/>