

Digital Learning Formats Matrix for Students to Help Explain Formats

	Blended Learning In-Person and Digital	Asynchronous Digital	Synchronous Digital
Code	CVB CRB PAB PHB	DLU	DLS
Campus Location + Delivery Type	CR/CV/PA/PH = Campus Location B = Blended Learning	DL = Digital Learning U = Unscheduled	DL = Digital Learning S = Scheduled
What is this kind of course all about?	Blended courses are partially held through inclass, on-campus learning and partially digital. In-class learning is scheduled, and the digital learning is done independently following instructor expectations and due dates.	Asynchronous courses only use digital formats. Student learning is done independently following an organized set of content, instructions, and activities. Sometimes an optional live online gathering might happen for office hours, review sessions or group activities following instructor expectations and due dates.	Synchronous courses only use digital formats. They include scheduled live online class times are at specific times according to the published schedule. Student learning follows instructor expectations and due dates.
What are the details from the NIC Website?	 Includes both digital delivery and oncampus instruction Digital delivery may be scheduled or unscheduled Scheduled, on-campus meeting times Defined start and end dates Access to a computer and the Internet is required 	 Live online meeting times with instructor are optional Defined start and end dates Access to a computer and the Internet required 	 Scheduled live online meeting times with instructor Defined start and end dates Access to a computer and the Internet required
What does this type of learning mean to me as a student?	You will do most of your learning digitally but will come to campus for required hands-on learning in labs, shops, and studios. Practical and other work placements may be held at community locations. Safety measures are in place including cleaning and physical distancing with only small numbers of students in class at a time.	You will learn wherever you have access to a computer and the internet. You will not need to come to campus to complete your course. Your instructor will give you a schedule of assignments and activities with specific due dates. Instructors will use a variety of learning technology platforms for the course.	You will learn wherever you have access to a computer and the internet. You will not need to come to campus to complete your course. You will primarily meet online with your instructor on specific dates and times as per the schedule. Your instructor will give you a schedule of assignments and activities with specific due dates.



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Do I come to campus?	Yes, some of the time.	No.	No.
Do I have to regularly attend classes?	Yes, only for the in-person, on campus scheduled classes. For digital delivery activities students follow instructor expectations and due dates.	Since there are no scheduled classes, student engage in learning activities following instructor expectations and due dates. These expectations will be scheduled on a regular basis.	Yes, for the online scheduled classes. For other digital delivery activities, students follow instructor expectations and due dates. These expectations will be scheduled on a regular basis.
How do I take mid-terms tests?	Could be written on-campus during the in- person scheduled classes or via the digital format.	Only via digital delivery and during a time when the instructor schedules the release and submission of the mid-term. Could be timed, written at same time or have flexible access options all via digital means.	Only via digital delivery and during a time when the instructor schedules the release and submission of the mid-term. Could be timed, written at same time or have flexible access options all via digital means.
How do I take exams?	If instructor has chosen to have an exam held during NIC's Exam Period in December, exam will be written only via digital delivery during the scheduled exam time (unless accreditation or other professional standards require in-person exams).	If instructor has chosen to have an exam held during NIC's Exam Period in December, exam will be written only via digital delivery during the scheduled exam time.	If instructor has chosen to have an exam held during NIC's Exam Period in December, exam will be written only via digital delivery during the scheduled exam time.
Do I regularly see and connect with my instructor?	Yes, in both the on-campus classroom experiences and via the digital format components.	Possibly. While scheduled, live online meeting times are not part of this format for learning, many instructors may plan for optional live, online meeting times.	Yes. This format of learning involves regularly scheduled online gatherings of the class with your instructor.
Is learning done via digital tools and platforms?	Yes, for some of the time.	Yes, all the time.	Yes, all the time.
Do I require internet access and a computer?	Yes.	Yes.	Yes.
Can I learn on my smartphone?	Smartphones are not recommended for learning experiences. Phones do not allow for a full and reliable learning experience.	Smartphones are not recommended for learning experiences. Phones do not allow for a full and reliable learning experience.	Smartphones are not recommended for learning experiences. Phones do not allow for a full and reliable learning experience.



Blended Learning

In-Person and Digital



Asynchronous Digital



Synchronous Digital



Full Description of Formats for Delivery of Courses

Teaching and learning activities occur in the on-campus classroom and in digital formats using a variety of learning technologies and digital resources.

The course has scheduled and required inclass instruction and contact time between instructor and students. The course also has regular digital interactions between the course instructor and students. The amount of time for the digital activity vs. the in-class activity is set by the instructor and varies by course. Students should refer to the course meeting schedule or outline for more details.

Blended courses often have content delivered in digital formats leaving the inclass time for application activities, experiential and hands-on learning along with specific assessments.

There are defined expectations and deadlines for completion of assignments and other course related activities both for the oncampus classes and digital interactions. Students may have to work in groups with other students or do collaborative activities. Group activities may be done during in-class and/or via digital format interactions. Midterms, tests, and quizzes including any final exams will take place digitally via a variety of formats. If a final exam is scheduled for the course, the exam will take place digitally on a certain day/time according to the institutional exam schedule.

There may be optional real-time office hours as part of the course.

Teaching and learning activities occur in digital formats using a variety of learning technologies and digital resources.

The course has no required live online interactions and contact time between instructor and students.

The course is characterized by regular and substantive online interactions between the course instructor and students.

The level and type of interaction will be determined by the instructor.

There are defined expectations and deadlines for completion of assignments and other course related activities.

Students can participate and communicate in the course without having to be online at the same time.

Students may have to intermittently work in groups with other students or undertake collaborative activities, but these can be done asynchronously.

Mid-terms, tests, and quizzes including any final exams will take place digitally via a variety of formats. If a final exam is scheduled for the course, the exam will take place digitally on a certain day/time according to the institutional exam schedule.

There may be optional live, online office hours and/or group times as part of the course.

Teaching and learning activities occur in digital formats using a variety of learning technologies and digital resources.

The class focuses on concurrent, collective, and collaborative learning amongst students. The course has required real-time, live online interactions and regular class contact time scheduled between the instructor and students most often using a desktop video/web conferencing platform and other digital learning tools.

The course is characterized by regular and substantive digital interactions between course instructor and students which occur both in the live classes and through digital content and activities.

There are defined deadlines for completion of assignments and other course related activities. Students may have to intermittently work in groups with other students or undertake collaborative activities, but these can be done both in live online sessions and offline through other digital tools at times that work well for all group members.

Mid-terms, tests, and quizzes including any final exams will take place digitally via a variety of formats. If a final exam is scheduled for the course, the exam will take place digitally on a certain day/time according to the institutional exam schedule.

There may be optional live, online office hours.



Blended Learning

In-Person and Digital



Asynchronous Digital



Synchronous Digital



Internet Bandwidth

Requires good connection for accessing web page, watching videos, websites, etc.

If using BlueJeans will need reliable and robust web connectivity.

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If using BlueJeans will need reliable and robust web connectivity.

Requires very good wired connection or strong wireless connection. You must have all other apps closed that draw Internet connections. Others on same connection need to assist your reliable and robust connections by not downloading or watching streaming video at same time as you live class.

Access to Technologies

All courses and sections of courses may use **Blackboard Learn** – NIC's learning management system.

Access with NIC credentials: 7 digit student number including the n (e.g., n0000000) and password via: https://mynic.nic.bc.ca/ under 'My Blackboard Learn Classes', link off NIC home page or via https://learn.nic.bc.ca/

Instructors may use **BlueJeans** – NIC's web conferencing system. Students do not need account – just URL link or meeting ID to join preferably by the app downloaded at: https://www.bluejeans.com/downloads

NIC students have access (with NIC credentials as for Blackboard Learn) to video recording and storage through Blackboard Learn (My Media) including the free **Kaltura** Capture tool for screen casting along with access through NIC MediaSpace at https://video.nic.bc.ca/

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